

## ARTICLE III

### OFFICERS AND STAFF OF THE BOARD

**Section 1. Chairman, Chairman-Elect and Immediate Past Chairman.** At the second regular meeting in the third quarter of each calendar year, the Board shall elect from among its members a Chairman- Elect, who shall serve for a maximum term of one year only. The Chairman-Elect shall automatically succeed to the office of the Chairman, which office will be for a maximum one year term only. At the end of the Chairman's term, the Chairman shall automatically become the Immediate Past Chairman and shall serve a one year term.

Should a vacancy occur in the office of Chairman, the Chairman-Elect will assume the position of Chairman. Should a vacancy occur in the office of Chairman-Elect, the Board shall elect a successor from its membership.. Should a vacancy occur in the position of Immediate Past Chairman, it shall not be filled again until the Chairman completes his term and then becomes the Immediate-Past Chairman.

The Chairman of the Board shall preside over all meetings of the board, serve as an ex officio member of all committees, name the appointive members of all standing and special committees of the Board, and fill all vacancies in the membership of such committees, in accordance with the provisions of these Bylaws.

The Chairman-Elect of the Board shall perform the duties of the Chairman in the absence of the Chairman.

The Immediate Past Chairman shall perform the duties of the Chairman in the absence of the Chairman and the Chairman- Elect.

In the event all three such officers are absent from a Board meeting, the Board shall elect a temporary chairman from those present to preside over such meeting.

**Section 2. Secretary and Office Staff.** The President of the University System shall be the Secretary to the Board, its Executive Committee, and other standing and special committees. There shall be an Administrative Secretary and an Assistant Administrative Secretary of the Board, and such other personnel as may be required for the efficient operation of the offices of the Board. The staff shall function under the supervision and direction of the Board.

Copies of all minutes, papers, and documents of the Board, or of its several committees, may be certified to be true and correct copies by either the Chairman, Secretary, Administrative Secretary, or Assistant Administrative Secretary.